



How To Training Workshop Committee Meeting

Monday, July 26, 2010

10:00 a.m. – 2:00 p.m.

Ottertail Minnesota Comfort Suites

Ottertail Minnesota

AGENDA

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| I. | Call to Order | Ryan Otte |
| II. | Introductions | Ryan Otte |
| III. | Review of 2010 Evaluations | Blake Balzart |
| IV. | Review of 2010 Financials | Ryan Otte |
| V. | 2011 Dates and Theme | Group |
| VI. | Brainstorm General Session and Concurrent Session Topics | Group |
| VII. | Committee Member Shirts | Rick Shomion |
| VIII. | Delegate Give Aways | Rick Shomion |
| IX. | Speaker Gifts | Rick Shomion |
| X. | Exhibit Area and Vendors | Ken Russell |
| XI. | Hotel and Meals/Receptions | Blake Balzart |
| XII. | Next Steps and Action Items | |